

BY-LAWS OF THE CUYAHOGA AMATEUR RADIO SOCIETY
As Amended November 11, 2008

ARTICLE I - DEFINITIONS

SECTION 1: C.A.R.S. - The Cuyahoga Amateur Radio Society

SECTION 2: Executive Board: The Officers and the Board of Directors.

SECTION 3: Quorum: The minimum number to conduct voting at any Regular Meeting or Board Meeting or Special Meeting. A minimum of five (5) from the Executive Board.

SECTION 4: C.A.R.S. Property: Purchased or donated equipment, supplies, and/or facilities, accrued without lien.

SECTION 5: Board Meeting: A meeting of the Executive Board and interested C.A.R.S. members.

SECTION 6: Regular Meeting: The monthly membership meeting.

SECTION 7: Regular Election Meeting: The Regular November meeting.

SECTION 8: Special Meeting: A meeting of the membership called by the Executive Board to do business that must be conducted before the next Regular Meeting.

SECTION 9: WO - The C.A.R.S. Newsletter called the Wobbly Oscillator

SECTION 10: The C.A.R.S. WEB SITE URL - <http://www.2CARS.ORG>. The domain name 2CARS.ORG is property of C.A.R.S. The Registrant shall be C.A.R.S. with a C.A.R.S. designated mailing address.

SECTION 11: C.A.R.S. Sponsored Activity - Any activity that is approved by the Executive Board, such as DAYTON BUS, FIELD DAY, PUBLIC SERVICE EVENTS, VE SESSIONS and C.A.R.S. NET.

SECTION 12: C.A.R.S. NET - The weekly HF/UHF/VHF radio meeting to provide C.A.R.S. information to C.A.R.S. members.

SECTION 13: Membership Year - The period of one year when all annual dues and assessments have been paid.

ARTICLE II - MEMBERSHIP

SECTION 1: Applications for membership shall be submitted to the Membership Chairman. Applications shall be voted on at the next Regular meeting. The application shall be accompanied by any required dues, starting with the month following the meeting of the vote, and continuing until the end of the membership year. Acceptance shall be by a two-thirds vote of the Full Members present at the vote meeting.

SECTION 2: FULL MEMBER:

(a) An individual elected to membership in C.A.R.S., who holds a valid amateur radio license, has currently met obligations regarding payment of dues and assessments. A Full Member has voting privilege. Full Members must be present at a voting meeting to participate in voting. Full Members will receive a copy of the C.A.R.S. Constitution, Bylaws, the current C.A.R.S. roster, C.A.R.S. WEB PAGE information and other information as necessary for full participation.

(b) An individual licensed amateur who is in the immediate family of, and resides at the same address as, a Full Member, and meets the same requirements as outlined in SECTION 2: (A) above, shall also be eligible to be a Full Member for \$5.00 per year. This was formerly called the Family Member. This member will not receive a separate WO but will be eligible to vote.

SECTION 3: HONORARY MEMBER:

The title of Honorary Member, may, by a motion of and a vote of two-thirds of the Full Members present, be bestowed upon any person who, by nature of outstanding or meritorious contribution to the furtherance of amateur radio and the ideals of the Cuyahoga Amateur Radio Society, is deemed to be deserving of such title. Such term of membership shall be lifetime, and shall carry all privileges of membership, except the right to vote.

SECTION 4: FORMER MEMBER:

Any previous C.A.R.S. member who is delinquent with dues and/or assessment. Former members lose member privilege such as, they receive no newsletter, and be relieved of any C.A.R.S. property or material warranted by the Executive Board.

SECTION 5: REINSTATEMENT

(a) A former member will be automatically reinstated into C.A.R.S. within a twelve month period, provided all dues and assessments for this 12 month period are paid in full.

(b) A Former Member who re-applies for membership after the twelve month period, must apply and fulfill the requirements of a new member as stated in Article II, Section 1 of these By-Laws.

SECTION 6: MEMBERSHIP STATUS

Membership status will be maintained through the effort of the Treasurer. The C.A.R.S. current roster shall be updated and posted on the C.A.R.S. WEB SITE at least twice per calendar year. It is every members responsibility to notify the Officers of any changes in amateur license status and current address.

ARTICLE III - DUES

SECTION 1: Dues in the amount determined by the Executive Board shall be paid by all Full Members. Dues for immediate family members will be charged \$5.00, providing the Full Members dues have been paid in full for the Membership Year.

SECTION 2: Dues shall be paid by January 31 for the current Membership Year - January 1 through December 31.

SECTION 3: Notification of dues payment requirement will be made in the WO and on the CARS WEB SITE one month prior to the end of the Membership Year.

ARTICLE IV - MEETINGS

SECTION 1: The Executive Board shall determine and advise the membership of the date, time, and place of all Regular and Special Meetings.

SECTION 2: All Executive Board Members shall be notified of the date, time, and place of all Board and Executive Board Meetings.

SECTION 3: A quorum must be present at all Regular and Special Meetings to conduct business.

SECTION 4: Two-thirds of the Executive Board must be present at an Executive Board Meeting to conduct business.

ARTICLE V - ELECTIONS

SECTION 1: Election of Officers and elected Board Members shall be by secret ballot at the Regular Election Meeting. Nominations for office shall be submitted at the Regular Meeting in October then presented to the Full Membership via e-mail or the WO.

SECTION 2: Election shall be by plurality of the Full Members present. In case of a tie, successive ballots shall be cast only on the tied candidates, until the tie is broken.

SECTION 3: Vacancies occurring between elections shall be filled by Special Election. Nominations shall be at the first Regular Meeting following notification of the vacancy. Elections shall be at the first Regular Meeting following the nominations. In the interim, the Executive Board may appoint a member who meets the requirements for that office until the Special Election is held.

ARTICLE VI - COMMITTEES

SECTION 1: The President of C.A.R.S. shall appoint the chairmen of those committees that is deemed necessary to carry out the objectives of C.A.R.S.

SECTION 2: The chairman of a committee may enlist members for the committee as necessary to carry out the duties of the committee.

ARTICLE VII - AMENDMENTS

SECTION 1: The By-Laws may be amended by a three-fourths vote of the Full Members present at a Regular Meeting. Proposals for amendments shall be submitted in writing at a Regular Meeting, and voted on at the next Regular Meeting, provided all members have been notified in writing of the intent to amend the By-Laws prior to the vote meeting.

ARTICLE VIII - SPENDING AUTHORIZATION

SECTION 1: AUTHORIZATION

(a) For payments up to but not exceeding \$200.00, approval of two Executive Board members is required and one must be the President or the Vice President, in the Presidents absence.

(b) For payments up to but not exceeding \$800.00, approval of the majority of the Executive Board is required.

(c) The Executive Board may preauthorize recurring charges not exceeding \$100.00 per month for payment of bills including, but not limited to, phone bills, newsletter printing, postage, and insurance.

(d) A majority of the Full Members present and quorum of the Executive Board voting at a Regular or Special C.A.R.S. meeting is required for approval of payments exceeding \$800.00.

(e) The billing contact will always be the Treasurer.

SECTION 2: AUDITS

- (a) An annual Audit will take place each year. It will begin after the November election meeting and must be completed by December 31.
- (b) An Audit will take place at any time that the Treasurer leaves office, and the newly-elected Treasure must take part in the Audit.
- (c) The Audit will be conducted by three members of the Executive Board with the Treasurer present. A Chairman and 2 members will be appointed by the president.

ARTICLE IX - C.A.R.S. COMMUNICATION

SECTION 1: C.A.R.S. WEB SITE

- (a) The 2CARS.ORG WEB SITE is a registered name for the use of C.A.R.S. members. It will be maintained by the Webmaster appointed by the President and approved by the Executive Board. All decisions as to the WEB SITE, its administration, email policies shall be the approved by the Executive Board.
- (b) The WEB SITE administrative contact shall be the Secretary (secretary@2CARS.ORG).
- (c) The WEB SITE billing contact shall be the Treasurer (treasurer@2CARS.ORG).
- (d) The Webmaster contact shall be Webmaster@2CARS.ORG

SECTION 2: The WO, THE C.A.R.S. NEWSLETTER

- (a) The WO represents C.A.R.S. monthly communication information to the membership. Submissions to the WO may be sent to the newsletter editor via the C.A.R.S. e-mail to NEWSLETTER@2CARS.ORG or given to the newsletter editor directly.
- (b) The Newsletter Editor shall be appointed by the Executive Board.
- (c) All costs associated with producing and delivering the WO shall be submitted to the Executive Board for approval.
- (d) The content of the WO shall adhere to the MISSION as stated in the CONSTITUTION of C.A.R.S.

ARTICLE X: CARS SCHOLARSHIPS

SECTION 1:

(A) 1. Each year the elected President shall appoint a C.A.R.S. Scholarship Committee (CSC) chairman and four members to select 2 recipients for the annual C.A.R.S. scholarship funds allowance. The C.A.R.S. Secretary will always be one of the members on this committee.

2. The CSC will submit to the board the guidelines and an application form to be used for the annual C.A.R.S. Scholarship award for approval .

3. Guidelines and forms will be made available to any C.A.R.S. member, family member or person in custody of a member of C.A.R.S. prior to January 30th of the year of the scholarship funds availability.

4. Application Form submissions for scholarship funds must be received by the CSC on or before May 30th each year.

(B) On or before July 1st of each year, beginning in 2006, the CSC shall meet to determine 2 recipients from Applications submitted for the C.A.R.S. Scholarship award. A \$500 scholarship will be awarded to any C.A.R.S. member, son, daughter, grandson or granddaughter who is graduating or has graduated high school, received a G.E.D. or successfully passed home schooled high school certification. This will be a one time only award, once an award has been received you can not apply again. If something happens and your going to school is delayed a year you can refuse the award and apply again the next year.

(C) A C.A.R.S. check will be issued to the recipient upon submission of successful enrollment in any certified continuing vocational education program, 2 year or 4 year college program or other appropriate accredited school. Checks will be issued in both the name of the recipient and the school that he or she will be attending. The recipient must submit his/her request for a check after their enrolment to the Treasurer of C.A.R.S for the awarded funds to be paid from our general fund .

(D) A non-recipient may submit their name again for consideration in the following year.

(E) After the CSC submits its selection of recipient(s) for the C.A.R.S. scholarship awards, the Secretary shall report the selection of recipient (s) at the next scheduled monthly meeting. Also the Secretary will notify by mail, email or phone directly to the awarded recipient(s) and other applicants.

(F) A reasonable effort must be made by the committee to insure that the money is used in good faith as required by this By-Law.